

Board Applicant Package

Contact Hamilton for Children's and Developmental Services (Administrators of Developmental Services Ontario Hamilton-Niagara Region)

Thank you for your interest in Contact Hamilton. We are providing you with the following information:

- Quick Facts for Board Applicants
- Information sheet about Contact Hamilton
- Board application package
- Link to the Contact Hamilton website: www.contacthamilton.ca

The ability of Contact Hamilton to fulfill its roles and responsibilities depends heavily on the range of skills, commitment and passion brought by its Board members.

The information requested in the application package will be used in the nominations process and by the Nominations Committee to ensure that the Board has the appropriate balance of skills and abilities needed to achieve the goals of the organization.

Please return the application to

The Nominations Committee
Contact Hamilton for Children's and Developmental Services
140 King St. East, Suite 4, Hamilton, ON L8N 1B2

Fax 905 522-6957 Attention: Dayna Setzkorn
e-mail: dayna.setzkorn@contacthamilton.ca

The Nominations Committee will be reviewing all applications and will contact you.

Quick Facts for Board Applicants

Contact Hamilton exists so that children, youth and people with developmental disabilities, and their families access appropriate and coordinated services. *(Ends Policy Approved August 2003)*

The Board:

- ❖ consists of a 12-16 member volunteer Board of Directors, serving two 3 year terms
- ❖ members demonstrate a commitment to the mission, vision and values of the organization
- ❖ meets monthly, for approximately 2 ½ hours, typically in the evening of the fourth Thursday of each month
- ❖ holds a planning or educational session one to two times a year, for the full Board
- ❖ establishes committees as required to deal with a particular issue
- ❖ operates according to a policy governance model. Within this model the Board's role is to provide vision and establish policies. The staff's role is to implement the vision and work within the policies established.
- ❖ provides new board members with an orientation to the organization, the board and policy governance

Board Eligibility:

Board members must:

- ❖ live or work in the Hamilton-Niagara Region (Brant, Haldimand and Norfolk, Hamilton, Niagara, Six Nations of the Grand River and Mississaugas of the New Credit First Nation)
- ❖ be prepared to commit to the principles and mandate of Contact Hamilton
- ❖ commit to act in the best interests of all people served by Contact Hamilton

The following individuals are not eligible for Board membership

- ❖ Employees of MCSS/ MCYS funded children's or developmental services agencies, operating in the Hamilton-Niagara Region
- ❖ Elected municipal or provincial government representatives
- ❖ Staff of municipal, regional or provincial government departments responsible for the provision of services related to funding MCSS/MCYS funded children's and developmental services
- ❖ Staff of Contact Hamilton, with the exception of the Executive Director

For Further Information:

Executive Director: Lea Pollard, (905) 570-8888 ext. 235 (lea.pollard@contacthamilton.ca),

Website: www.contacthamilton.ca

Please print clearly. If additional space is needed, please use the back of this form and/or attach an extra sheet of paper. You are encouraged to attach your resume if you have one prepared.

NAME:

Home Work

Address:

Phone:

E-mail:

Fax:

Are you: Employed Retired Student Other

Please give details:

Please give details of any previous experience in the area of community services, children's services or developmental services.

Please list any other related community, or Board experience

Please tell us why you want to be part of the CONTACT Board of Directors

What qualities do you offer that could be valuable to the Board?

Are you prepared to commit 3-6 hours/month?

Are there days or times when you are unavailable for meetings?

Additional comments or information:

Please return your completed Application Form to CONTACT Hamilton, c/o Dayna Setzkorn
140 King Street East, Suite 4, Hamilton, ON L8N 1B2
Tel: (905) 570-8888 ext. 229 Fax: (905) 522-6957
e-mail: dayna.setzkorn@contacthamilton.ca