



POLICY: G-70
ADOPTED: September 25 2014
LAST REVIEWED: June 2016 (n/c)
NEXT REVIEW: June 2019

CATEGORY: **Governance**
TITLE: **Supply Chain Code of Ethics**

Context:

In 2014-2015 Fiscal Year, Contact Hamilton became a Broader Public Service organization given its annual government funding and as such must comply with the Broader Public Sector Accountability Act, 2010.

Policy:

Contact Hamilton for Children’s and Developmental Services will comply with the Supply Chain Code of Ethics with respect to its financial dealings. The ultimate goal of the Supply Chain Code of Ethics is to ensure an ethical, professional and accountable Broader Public Sector (BPS) supply chain.

Supply Chain Code of Ethics:

Personal Integrity and Professionalism

Individuals involved with Supply Chain Activities must act, and be seen to act, with integrity and professionalism. Honesty, care, and due diligence must be integral to all Supply Chain Activities within and between BPS organizations, suppliers and other stakeholders. Respect must be demonstrated for each other and for the environment. Confidential information must be safeguarded. Participants must not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products.

Accountability and Transparency

Supply Chain Activities must be open and accountable. In particular, contracting and purchasing activities must be fair, transparent and conducted with a view to obtaining the best value for public money. All participants must ensure that public sector resources are used in a responsible, efficient and effective manner.

Compliance and Continuous Improvement

Individuals involved with purchasing or other Supply Chain Activities must comply with this Code of Ethics and the laws of Canada and Ontario. Individuals should continuously work to improve supply chain policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices.